

East Boston Camps Master Plan Committee
May 12, 2005
7:30AM
Millennium School Administration – Conference Room A

The following are minutes of the Town of Westford – East Boston Camps Master Plan Committee meeting of May 12, 2005. A permanent set of these minutes (maintained for a period of six years) is retained in the Town Clerk's office. A set of these minutes are also retained in the Town Manager's Office.

Members Present: Board of Selectmen – Dini Healy-Coffin, Citizen Representatives – Denise Brunelle, Angela Harkness, Kirk Ware, Conservation Commission - Peter Mahler, Park & Recreation – Max Steiner, Westford Land Preservation Foundation – Nancy Rosinski
Absent: Citizen Representative George Fletcher, Water Commissioner Leslie Thomas

Present: Town Manager – Steve Ledoux, Park, Recreation, and Cemetery Director – Patricia Savage
Absent: Asst. Town Manager – Norman Khumalo

Interested Residents - Marian Harman, Paul Cully

Handouts: Revised Rules & Regulations – A. Harkness, N Rosinski
Contact List – EBC Master Plan Committee

The meeting was called to order by Steve Ledoux.

- ❖ Selection of Committee Chair. Max Steiner and Kirk Ware expressed interest in being Chair. The Committee voted to appoint Max and Kirk as Co-Chairs.
- ❖ Approval of Meeting Minutes: April 14, 2005 approved; April 28 approved as corrected
- ❖ Review of changes to Rules and Regulations: Angela Harkness and Nancy Rosinski presented a new version of the Rules and Regulations. The Committee reviewed, made changes and approved the Rules and Regulations (copy attached) Motion: A. Harkness Second: Motioned passed
- ❖ Signage: Nancy Rosinski had sent an e-mail proposing initial signs for the EBC property. The Committee reviewed and discussed signs. The following signs were proposed: “No Unauthorized Vehicles Beyond this Sign Thank You” installed at the camp entrances; “No Life Guard on Duty” at the beaches. Motion: N. Rosinski Second: D. Healy-Coffin Motioned passed
- ❖ The type of sign was then discussed. Nancy had investigated and proposed wooded routed signs, stained brown with white lettering. Cost for 12”X 18” sign \$170.00 each, for a painted sign the cost was \$120.00 each. Pat Savage thought the signs needed to include “Police Take Notice” and once installed to be photograph in case the sign was removed. Steve was to check with Police Chief Welch. There being no further discussion a motion for brown stained routed signs with white lettering was made. Motion: N. Rosinski Second: A. Harkness Motion passed 5-0

- ❖ Kiosk/Message Center The Committee discussed an information board for posting notices including Rules and Regulations. Nancy Rosinski proposed as an interim measure laminating signs and attaching to existing posts. The construction of a message/information board would be a good Eagle Scout project. Pat Savage said there had been such a project completed last year with a board at Jack Walsh and one at Veterans Memorial Complex.
- ❖ Kirk Ware: Where do we go from here? What activities are allowed? Look at the traditional uses: 5th grade environmental camp, outside groups, East Boston Social Centers, Inc. summer camp. A Business Model for the property (trails, buildings etc.) should be developed. He briefly explained several different models: Net Lease Concept (lessee pays for maintenance) Endowment, Revenue Sources.

Additional comments included: Public support is important to the process “We’ve spent xx months on developing a master plan – What do you think?” Publicity/marketing; assumptions of the Town; a sustainable master plan not one that is written and goes out of existence

For next meeting:

- review the outline received at the 4/28/05 meeting from Leslie Thomas

NEXT MEETING: THURSDAY, MAY 26, 2005 7:30AM

Meeting adjourned 8:40AM

Accepted and approved May 26, 2005